MANAGEMENT LEADERSHIP DEVELOPMENT PROGRAM (MLDP) EMPLOYEE APPLICATION
NAVPERSCOM 12410/1 (07-2012) Supporting Directive NAVPERSCOM NOTE 12410

AUTHORITY: 10 U.S.C. 5013; NAVPERSCOMNOTE 12410.
PURPOSE: Provide for application to the Navy Personnel Command Management and Leadership Development Program.
ROUTINE USES: Department of the Navy employees involved in the administration and oversight of the Navy Personnel Command Management and Leadership Development Program.
DISCLOSURE: Mandatory. Failure to provide the requested application information will preclude the command from considering an employee for the Navy Personnel Command Management and Leadership Development Program.

I. EMPLOYEE INFORMATION

1. NAME (*Last, First, MI*):	2. GRADE:	3. CURRENT POSITION:	
4. E-MAIL ADDRESS:	5. PHONE NUMBER:	6. DEPARTMENT:	7. DIVISION:

II. EMPLOYEE RESUME DATA

1. WORK HISTORY *(POSITIONS AND DATES ONLY)* :

NOTE: PLEASE ENSURE TO INCLUDE A COPY OF YOUR LAST APPRAISAL AS AN ATTACHMENT.

2. HONORS AND AWARDS *(TITLE AND DATE RECEIVED) (COPIES OF LETTERS, CERTIFICATES, ETC. MAY BE ATTACHED)* :

Print Form Submit by E-mail

III. ESSAY

Please answer the following *(limit all three responses to this page)*:

1. Describe your leadership philosophy.
2. Describe your goals for participating in this program.
3. Explain why you should be selected to participate.

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IV. EMPLOYEE AGREEMENT

1. EMPLOYEE AGREEMENT

☐ I MEET THE PREREQUISITES FOR THIS PROGRAM

☐ I COMMIT TO FULFILL THE REQUIREMENTS OF THIS PROGRAM INCLUDING THE USE OF PERSONAL TIME FOR STUDY AND PREPARATION

☐ I UNDERSTAND THAT PARTICIPATION IN THIS PROGRAM DOES NOT GUARANTEE PROMOTION OR ENTITLE ME TO ANY PREFERENTIAL TREATMENT

2. EMPLPOYEE NAME (*Last, First, MI*):	3. DIGITAL SIGNATURE *(CAC CARD)*:	4. DATE OF SIGNATURE:

V. SUPERVISOR ENDORSEMENT AND RECOMMENDATION

1. DATE OF LAST APPRAISAL:	2. FIRST LEVEL SUPERVISOR SIGNATURE:	3. SECOND LEVEL SUPERVISOR SIGNATURE:

4. SUPERVISOR ENDORSEMENT

☐ AGREE TO SUPPORT TIME COMMITMENT (LOST WORK TIME)

☐ AGREE TO SUPPORT EMPLOYEE PROGRESS SURVEYS

☐ DISCUSSED CAREER GOALS WITH EMPLOYEE

☐ EMPLOYEE EXHIBITS INITIATIVE, INTEGRITY, AND LEADERSHIP ABILITY/POTENTIAL

☐ EMPLOYEE PARTICIPATION SUPPORTS DEPARTMENT GOALS

☐ EMPLOYEE MEETS TIME/SERVICE REQUIREMENT

5. SUPERVISOR RECOMMENDATION

☐ RECOMMENDED FOR SELECTION

6. SUPERVISOR NAME (*Last, First, MI*):	7. DIGITAL SIGNATURE *(CAC CARD)*:	8. DATE OF SIGNATURE:

VI. ACNPC/DH SIGNATURE TO SELECTION COMMITTEE

1. ACNPC/DH ENDORSEMENT

☐ RECOMMENDED FOR SELECTION

2. ACNPC/DH NAME (*Last, First, MI*):	3. DIGITAL SIGNATURE *(CAC CARD)*:	4. DATE OF SIGNATURE:

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